

REGULAR MEETING

**BOARD OF DIRECTORS
COMMUNITY HARVEST CHARTER SCHOOLS**

5300 Sepulveda Boulevard, Sherman Oaks, CA 91411

October 22, 2009

7:00 P.M.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Community Harvest Charter Schools ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5300 Sepulveda Boulevard, Sherman Oaks, CA 91411.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

B. ROLL CALL

	Present	Absent
Lourdes Castro Ramirez	_____	_____
Kobie Conner	_____	_____
Jackie Gichohi	_____	_____
Charletta Johnson	_____	_____
Gipson Lyles	_____	_____
Jaime Maldonado	_____	_____
Vivianna Trujillo	_____	_____
Kweli Umoja	_____	_____
Brian Williams	_____	_____

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. For Information: Directors' Report
This is a presentation of information which has occurred since the previous Board meeting.

C. For Information: Board/Staff Discussions
Board and staff discuss items of mutual interest.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

A. **No items**

IV. ITEMS SCHEDULED FOR ACTION

A. PROCUREMENT OF TRANSCRIPTION SERVICES PROVIDER

1. The Board shall review CHCS' recommendation for a transcription services provider.

V. ITEMS SCHEDULED FOR INFORMATION

A. BUSINESS

1. Financial Report

The Board shall receive a report disclosing any additional banking accounts that have been established in the name of Community Harvest Charter Schools.

2. Foundation Report

The Board shall receive an accounting of funds received to date by Community Harvest Foundation in support of Community Harvest Charter Schools.

The Board shall receive an accounting of how funds received in support of Community Harvest Charter Schools have been used by Community Harvest Foundation to date.

3. School Administrator Roles and Responsibilities

Titles: Director of Student and Personnel Support
Director of Testing and Accountability
Director of Curriculum and Operations
Director of Community Outreach and Philanthropic Development

4. School Administrator Communications Protocol

Titles: Director of Student and Personnel Support
Director of Testing and Accountability
Director of Curriculum and Operations
Director of Community Outreach and Philanthropic Development

5. Strategic Planning Session

The board shall review a request to schedule and facilitate a comprehensive planning session to discuss and address critical areas of operation.

B. ITEMS FROM THE BOARD

The meeting will now convene to closed session to discuss the following matters described in Section VI.

VI. CLOSED SESSION

1. Public Employee Evaluation

Titles: Director of Student and Personnel Support
Director of Testing and Accountability
Director of Curriculum and Operations
Director of Community Outreach and Philanthropic Development

2. Public Employee: Discipline/Dismissal/Release

VII. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at _____.

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

VIII. ADJOURNMENT

The meeting was adjourned at _____.