

**SPECIAL MEETING**

**BOARD OF DIRECTORS  
COMMUNITY HARVEST CHARTER SCHOOLS**

**5300 Sepulveda, Sherman Oaks, CA 91411  
December 11, 2010**

**9:00 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

Community Harvest Charter Schools (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5300 Sepulveda Boulevard, Sherman Oaks, CA 91411.

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at \_\_\_\_\_.

**B. ROLL CALL**

	Present	Absent
Lourdes Castro Ramirez	_____	_____
Jackie Gichohi	_____	_____
Gipson Lyles	_____	_____
Jaime Maldonado	_____	_____
Vivianna Trujillo	_____	_____
Kweli Umoja	_____	_____

**The meeting will now convene to closed session to discuss the following matters described in Section II.**

**II. CLOSED SESSION**

1. Public Employee: Discipline/Dismissal/Release

**III. PUBLIC SESSION**

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at \_\_\_\_\_.

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

**IV. COMMUNICATIONS**

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
- B. FOR INFORMATION: Directors Report  
This is a presentation of school activities and actions which have occurred since the previous Board Meeting.

**V. ITEMS SCHEDULED FOR ACTION**

**A. BUSINESS**

1. Financial Update

The Board shall review and approve the 2010/11 Community Harvest Charter Schools' (CHCS) budget and financial statements.

The Board shall review and approve Community Harvest Charter Schools' request to secure factoring and recommended lending sources.

The Board shall authorize Community Harvest Charter Schools' request to receive funds from the Los Angeles County Office of Education via Electronic Funds Transfer (EFT).

The Board shall review and approve Community Harvest Charter Schools' Independent Study board policy.

**B. GOVERNANCE**

1. Resignation of Board Members

The Board shall review and accept the resignations of Board Members.

2. Strategic Planning

The Board shall review and approve CHCS' School Board Strategic Planning model.

3. Meeting Schedule

The Board shall review and approve CHCS' proposed Board meeting schedule.

**VI. ITEMS SCHEDULED FOR INFORMATION**

**A. OPERATIONS**

1. Accreditation

Community Harvest Charter Schools has submitted its request for affiliation with the Western Association of Schools and Colleges (WASC). The initial accreditation visit by the WASC team is tentatively scheduled for Fall 2011.

2. Performance Improvement (PI)

Community Harvest Charter Schools will provide information regarding the schools PI status and overview of strategic plan.

3. Board Minutes

The Board shall receive Board minutes for the July 8, 2010, July 15, 2010 and August 7, 2010 meetings for review.

**VIII. ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_.